



St. Francis Institute of Management and Research

(AICTE APPROVED AND AFFILIATED TO UNIVERSITY OF MUMBAI)

(An ISO 9001-2015 Certified and NAAC 'A' Grade Accredited Institute)

Mount Painsur, S.V.P. Road, Borivali (W), Mumbai 400 103

Tel: 2895 8403 (MMM/MFM) ext no. 114/116 Fax: 2890 6567

E-mail: sfimarpt@sfimar.org Website: www.sfimar.org

Appln. No:

ADMISSION FORM

Master of Financial Management

Master of Marketing Management

20__ - 20__

Recent Passport

Size Colour
Photograph

3.5cmx2.5cm

To be filled in by the candidate in **BLOCK** letters in his own handwriting .Please (√) in box wherever applicable.
(As it appears in Degree or equivalent examination Mark-Sheet)

1. Name: _____
(Surname) (First Name) (Father's/Husband's Name) (Mother's Name)

2. (a) Date of Birth (dd/mm/yyyy):

(b) Place of Birth: _____
(District) (City) (State)

3. Gender: M F 4. Marital Status: Single Married 5. Blood Group: _____

6. Aadhar Card No. : _____ 7. (a) Nationality: _____

(b) Religion: _____ (c) Mother Tongue: _____

8. (a) Mobile No.: _____ (b) E-mail Address: _____

9. (a) Permanent Address: _____

Resi. Tel. No.: _____ (b) Father's/ Mother's Mobile No.: _____

(c) Correspondence Address: (If different from above): _____

Note : Cancellation of Admission as per ordinance 0.3574 (Refer Programme Brochure)

10. University: A) University of Mumbai B) Other than University of Mumbai in Maharashtra
 C) Out of Maharashtra State D) Jammu & Kashmir

Name of University : _____

State : _____

11. **ACADEMIC QUALIFICATIONS:**

(a) **Pre-University:**

Name of Examination	Board	Year of Passing	Total Marks	Marks Obtained	% of Marks	Div./ Class	CGPA	Grade
Std X								
Std XII								

(b) **Graduation:** (please specify)

Name of Examination	University	Year of Passing	Total Marks	Marks Obtained	% of Marks	Div./ Class	CGPA	Grade
First Year								
Second Year								
Third Year								
Fourth Year								
Aggregate								

Note: a) In case of CGPA students should give the equivalent percentage. Please attach the applicable conversion scale for reference.
 b) Wherever Semester system is applicable please enter all Semester marks.

(c) **Post Graduation/Any other (If any)** (please specify)

Name of Examination	University	Year of Passing	Total Marks	Marks Obtained	% of Marks	Div./ Class	CGPA	Grade
First Year								
Second Year								
Aggregate								

12. **WORK EXPERIENCE:** (Attach copies of Experience Certificate)

Name of Organisation	Designation	Tenure		Experience	Job Description
		From	To	No. Of Year & Month	

13. How did you come to know about the programme?

1. Word of Mouth 2. Newspaper Advt./ Hand Bill 3. Friends 4. Others

14. Extracurricular / co-curricular activities details:

Hobbies & Interest: _____

Computer skills: _____

Languages known: _____

15. If the form is downloaded from the website attach Demand Draft of Rs. 1200/- (Rupees One Thousand Two hundred only) in favour of St. Francis Institute of Management & Research” payable at Mumbai.

1. Demand Draft No & Date: _____ 2. Bank: _____ 3. Branch: _____

16. DECLARATION TO BE SIGNED BY THE CANDIDATE:

The information given by me in my application is true to the best of my knowledge and belief. I understand that if any of the statements made by me in the application form or any information supplied by me in connection with my admission is later on at any time, found to be false or incorrect, my admission will be cancelled, fees forfeited and I may be expelled from the institute.

I have not been debarred from appearing at any examination held by any Government constituted or statutory examination authority in India.

I am fully aware that the Institute Authority will not make any correspondence with me regarding admission. I am also aware that it is entirely my responsibility to see the notices on the notice board of the college.

I am aware that any rule imposed by the University such as imposing limits on the number of attempts permissible to pass any examination' shall be binding on me.

I hereby agree to abide by all Rules, Acts and Laws enforced by the Institute and Government and I hereby undertake that, I will do nothing either inside or outside the Institute which may result in disciplinary action against me under these rules, acts and laws referred to.

I fully understand that the Director of the Institute where I would be admitted has a right to expel me from the Institute for any infringement of the rules of conduct and discipline prescribed by the Institute or University or Government and the undertaking given above.

Conditions of minimum attendance: I am fully aware that, I will not be allowed to appear for the examination if I do not attend 75 percent classes of theory, practicals and projects. I am also aware that I will not be allowed to appear for the examination, if I fail to submit satisfactorily all the assignments, jobs, journals, reports as specified by the competent authority within stipulated time limit.

Place: _____ **Date :** _____ **Signature of the Candidate:** _____

17. FOR OFFICE USE ONLY:

1. Fees paid: Cheque/DD No: _____ dt. _____ Bank Name: _____
Branch Name: _____

18. Admitted students should submit the following documents in original + 3 copies duly attested

- a) Certified true copy of Mark sheet of Bachelor's Degree Examination.
- b) Certified true copy of University Degree and/or Professional Diploma, if any.
- c) College Leaving/Transference Certificate from the college last attended by the student to be submitted within 15 days.
- d) Certified true copy of Practical Experience and period of such experience. (If the practical experience is in more than one company a separate work experience certificate signed by the employer stating clearly about the nature of work experience and period is to be submitted).
- e) Latest Color Photograph – 3 Nos. (3.5 cm x 2.5 cm).
- f) Certified true copy of Xth & XIIth and all the Semester mark sheets if the candidate is from other than Mumbai University.

19. To be filled in at the time of collecting the original documents (i.e. at the end of the course):

I have received the following original documents:	
1) _____	2) _____
3) _____	4) _____
5) _____	6) _____
Date:	Student's Signature: