



**ST. FRANCIS INSTITUTE OF MANAGEMENT AND RESEARCH**

Approved by AICTE, DTE and Affiliated to University of Mumbai

ISO 9001-2015 Certified & NAAC Accredited

With A+ Grade in Second Cycle

MMS Programme Accredited by NBA

01/07/2023

**Academic Year: July 2023 to June 2024**

**Event Calendar Applicable from July 2023 to June 2024**

All the Faculty /Staff coordinators are required to book the date for the respective event in the Google calendar to avoid overlapping of the events. Coordinators on their own are not supposed to change the Dates/Months of given activities as all the activities are distributed throughout the year unless unavoidable circumstances with prior approval.

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**LIST:1 - EVENTS**

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Sr. No.	Institutional Event / Activity	Month of the Event	Name of Coordinators(s) / Members
1	Orientation and Induction Programme- MMS	AUGUST,2023	Ms. Sanchayita Banerjee (Coordinator) <b>Members:</b> Director, Dr. G. Ramesh,, Dr. <b>Abhishek Deokule</b> Ms.Bloswita Rodrigues, Ms. Sonal Dalvi, Mr. Pravin Khot, and others as per requirement.
2	Project Excellence Competition *	Sept. 2023	Dr. Sandeep K (Coordinator), <b>Members:</b> Dr. Raja Babu, Placement Officer, Ms. Navika Pednekar and Ms. Elvira Mendonca
3	Speaker/ Leadership Talk Series*	August- December 2023 (2) Jan/April 2024(2)	Ms. Sanchayita Banerjee (Coordinator), <b>Members:</b> Dr Abhishek Deokule Mr. Paul Alukal,,Mr. Stanley Santamayor, and Ms. Selma Baptista,
4	Alumni Connect (2) & (3) 2nd Year Students	Alumni Connect (2) Nov. 2023 onwards. Alumni Connect (3) Oct. & Nov.2023	Mr. Sreeraj Nair (President (Coordinator), <b>Members:</b> Ms. Navika Pednekar, Ms.Shakuntala Poojary, Ms. Elvira Mendonca, Class representative and Facilitators
5	Corporate Katalyst	December 2023	<b>Coordinator:</b> Sreeraj Nair Deputy Coordinator: Navika Pednekar <b>Member-</b> Director, Dr. G. Ramesh,

			Ms.Shakuntala Poojary, Ms. Elvira Mendonca,
5	MDP Corporate	January 2024	<u>Dr. Vijay Wagh (Co-Ordinator)</u> <b>Members:</b> Dr.G.Ramesh, Mr. <u>Unmesh Alwani</u>
6	Exuberance*	Jan.2024	<b><u>Ms.Jinal Lathia and Mr. Paul A (Coordinator)</u></b> <b>Members:</b> Dr. Vijay Wagh <b><u>Dr Smita Jesudasan</u></b> , Dr. Simmi Prasad ,Ms. Rosie Murray, Ms. Sanchayita Banerjee Mr. Pravin Khot, Mr. Zeeshan Haider, Ms. Riya Ms. Bharati Bhosle and Ms. Chhaya Salian.
7	UDAAN	Jan-Feb 2024	Dr Natika Poddar (Coordinator) <b>Members:</b> <b><u>Dr. Abhishek Deokule , Mr.Paul A,</u></b> Ms. Rosie Murray, Ms. Jinal Lathia,
8	<b>Admission Activities</b>	<b>Nov 2023- March 2024</b>	MMS Admission Committee Ms. Sanchayita Banerjee, Dr. Simmi Prasad ( <b>Coordinator</b> ), <b>Member-</b> Director, Dr. G. Ramesh, , Dr Smita Jesudasan, Dr. Sandip Kudtarkar, Dr Abhishek Deokule, Ms.Jinal Lathia ,Mr. Pravin Kamble Ms. Blowsita Rodrigues, Ms. Sonal Dalvi Mr. Ratheesh
9	Pathh and Anveshi 2024*	Feb. 2024	<b>Dr. G. Ramesh Dr. Abhishek Deokule (Coordinator),</b> <b>Members:</b> Dr. Vijay Wagh, Dr. Thangavel, Dr. Rajababu, Dr.Simmi ,Dr. Sandeep, Dr. Jai Arul Jose Mr. Zeeshan Haider, Ms. Sonal Dalvi, Riya , Ms. Bharati Bhosle and Ms. Chhaya Salian, Mr.Abhishek V
10	Alumni Connect (1) 1st Year Students	Feb 2024	Mr. Sreeraj Nair (President Coordinator) <b>Members:</b> Mr. Stanley, Ms. Navika Pednekar, Ms.Shakuntala Poojary, Ms. Elvira Mendonca, Class representative and Facilitators -
11	Luminance* – Annual Day	March 2024	<b>Dr. Natika Poddar (Coordinator),</b> <b>Members:</b> Dr.Rajababu, Dr. Simmi Prasad, Dr. Sandeep ,Mr. Paul Alukal, , <b>Mr. Stanley,</b>

			IT Support: Mr. Pravin Khot/ Mr. Zeeshan Haider, Ms. Sonal Dalvi and Ms. Riya Zagade.
12	Sampark - Alumni Meet*	March 2024	<u>Mr.Sreeraj Nair</u> (President Coordinator), <b>Members:</b> Dr. Smita Jesudasan, <u>Ms. Rosie Murray</u> Ms. Navika Pednekar, Ms. Elvira Mendonca, and Ms. Shakuntala Poojary
13	MDP Religious People*	May 2024	<u>Mr.Stanley</u> (Coordinator), <b>Members:</b> Dr. Vijay Wagh,Dr. Rajababu, Ms. Rosie Murray, Mr. Unmesh Alwani and Ms. Chhaya Salian,
14	Degree Distribution Ceremony*	As per University Notification	Dr Shalini Sinha (Coordinator), <b>Dr. Simmi Prasad</b> (Coordinator), <b>Members:</b> Dr.G.Ramesh, Dr. Natika Poddar, , Dr. Sandeep, <b>Ms. Sanchayita Banerjee, Mr Stanley Mr.Pravin Kamble</b> ,Ms. Jinal Lathia, Ms. Pratiksha Karambe, Mr. Unmesh Alwani, Mr. Zeeshan Haider, Ms. Blowsita Rodrigues, Ms. Sonal Dalvi, Ms. Riya Zagade, and Mr. Ratheesh Nunes, -
15	FDP* (Internal Faculty Members)	May- June 2024	<u>Dr. G. Ramesh</u> and Dr. Thangavel (Coordinator) <b>Members:</b> Dr. Rajababu , Dr. Vijay Wagh, <b>Dr. Simmi Prasad</b> , Mr. Paul A, Ms. Selma Baptista and Ms. Sailee Deshpande
16	Staff Development Programme*	May- June 2024	Mr.Abhishek V (Coordinator) <b>Members:</b> Ms. Blowsita R, Ms. Bharati Bhosle and Ms. Sabina Rodrigues
17	Sponsored Projects* (Such as FDP, MDP, Minor & Major Projects)	July2023-June 2024	Dr. G. Ramesh, <b>Dr.Smita Jesudasan</b> , Dr. Natika Poddar, Mr. Abhishek Vengurlekar, Ms. Chhaya Salian,
18	Institution's Innovation Council Activities (IIC) #	Throughout the year as per the Calendar of MIC(Ministry of Education's Innovation Cell)	Ms. Rosie Murray (Convener), Dr. G. Ramesh (President), Dr. Smita Jesudasan (Vice President), <b>Mr. Stanley</b> Ms. Jinal Lathia (Startup Coordinator), and Dr. Jose head (Social Media Coordinator)

19	E- News Letter (Jharokha)* - Quarterly	Throughout the year	<b>Mr.Paul A</b> (Coordinator), <b>Members:</b> Ms. Rosie Murray, Ms. Pratiksha Karambe, <b>Mr. Unmesh Alwani</b> , Mr Pravin Kamble, Ms. Chhaya Salian
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### LIST-2 : Industrial visits /study tours

#### Industrial Visit:

International Study Tour (Optional for students) Oct 2023	<b>MMS II</b> – Director, Dr. Smita Jesudasan ,Dr. Natika (Co-Ordinator), Mr. Paul Alukal	
Local IV (2D/ 1N) Oct 2023, Feb 2024	<b>MMS II-</b> Dr. Natika Poddar (coordinator) <b>Member-</b> Dr. Sandip Kudtarkar, Mr. Abhishek V <b>MMS I-</b> Ms. Jinal Lathia , Mr. Paul (Co-Ordinator) <b>Members :</b> Dr.Natika Poddar. Ms. Rosie Murray , Mr. Abhishek V	
Field visits	Specialization Facilitators/Faculty members	During Semester IV for MMS II students as per their Specialization.
Outbound training (Dec 1 <sup>st</sup> Week)	Dr. Natika Poddar ( <b>Coordinator</b> ), Dr.Smita Jesudasan, Mr. Pravin Kamble, Mr. Stanley Santamayor, Ms.Riya	

#### LIST 2: Clubs/Forums\*

Note: One activity in each semester

Sr. No.	Club/Forum Name	Name of Coordinators(s) / Members
1	Finatics Forum (Finance)	Dr. Rajababu (Coordinator)
2	Nirmiti Forum (Marketing)	Dr. Simmi Prasad (Coordinator)
3	Renaissance Forum (HR)	Mr. Paul Alukal (Coordinator)

4	Prerna club (Entrepreneurship)along with IIC	Ms. Rosie Murray and Ms. Jinal Lathia <b>Members:</b> Mr.Unmesh Alwani,Placement Officer and IIC Team Members,
5	Sports Club – (Sports Day) Jan 2024	Dr.Rajababu (Coordinator) <b>Members:</b> M r . P a u l A l u k a l Dr.Sandeep, Mr. Pravin Khot and Ms. Bharati Bhosle, Mr. Abhishek Vengurlekar,
6	Film Screening Club	Dr. Arul Jose(Co-Ordinator) <b>Member:</b> Mr. Zeeshan Haider
7	Malay Club (Fine Arts, Performing Arts) – 1 additionalactivity in Sem II	Dr. Natika Poddar (Coordinator) <b>Members:</b> Mr. Pravin Kamble , Ms. Sonal Dalvi and Ms. Riya Zagade,
8	<b>Institute Social Responsibility(ISR)</b>	<b>Dr. G. Ramesh and Mr. Unmesh Alwani (Coordinators)</b> <b>Members:</b> <b>Dr. Vijay Wagh and Ms. Riya</b>
	♦ Abhimaan Club	
	♦ Mindfulness	Mr. Pravin Kamble Coordinator <b>Member:</b> Dr. Simmi Prasad,
	♦ Green Club	Ms. Sanchayita Banerjee (Coordinator) <b>Members:</b> Registrar, Mr. Stanley Santamayar Ms. Sailee Deshpande and Mr. Anthony Fernandes

**LIST 3: Days of National Importance (including Festivals / Celebration) \*:**

Sr. No.	Name of National Importance (including Festivals / Celebration) Days	Name of Coordinators(s) / Members
1	Independence Day	Mr. Anthony Fernandes (Coordinator) <b>Members:</b> Ms. Navika Pednekar. Mr. B.V. Abraham, Mr.Abhishek Vengurlekar, Mr. Madasami.
2	Christmas Celebrations* Gift (Internal / External) Committee	Dr. Smita Jesudasan (Coordinator), <b>Members:</b> Ms. Rossie Murray, Dr. Thangavel, Mr. Ratheesh Nunes <b>Gift (Internal / External) Committee:</b> Ms. Bloswita Rodrigues, Ms. Sailee Deshpande, Mr.

		Abhishek Vengurlekar, Mr. Ratheesh Nunes
3	Republic Day	Mr. B.V. Abraham (Coordinator) <b>Members:</b> Ms. Shakuntala Poojary, Mr. Abhishek Vengurlekar, Mr. Anthony Fernandes, Mr. Madasami.
4	Dandiya	Dr. Natika Poddar (Coordinator) <b>Members:</b> Ms. Sonal Dalvi, Ms. Riya Zagade
5	Onam	Dr.G. Ramesh, Mr. Paul Alukal, Mr. Sreeraj Nair (Coordinators ) <b>Member:</b> Mr. Ratheesh Nunes,
6	In addition to above, activities would be organized as part of Azadi Ka Amrit Mahotsav, on following days: <ul style="list-style-type: none"> <li>• 20<sup>th</sup> August: Sadhbhavna Diwas (Harmony Day)</li> <li>• 5 September 2022: Teachers' Day</li> <li>• 15<sup>th</sup> October: Vachan Prerna Diwas</li> <li>• 31 October: National Unity Day</li> <li>• Last week of October: Vigilance Awareness week</li> <li>• 11 November: National Education Day</li> <li>• 26 November: National Constitution Day (Samvidhan Diwas)</li> <li>• 10 December: Human Rights Day</li> <li>• 12 January: National Youth Day, Birth Anniversary of Swami Vivekanand</li> <li>• 25 January: National Voters Days (India), National Tourism Day (India)</li> <li>• 8 March: International Women's Day (in coordination with CWDC)</li> <li>• 20 March: International Day of Happiness, World Sparrow Day</li> <li>• 7 April: World Health Day</li> <li>• 31 May: Anti-tobacco Day</li> <li>• 5 June World Environment Day</li> <li>• 21 June: International Day of Yoga</li> </ul>	Ms. Jinal Lathia and Ms. Pratiksha Karambe, Mr. Stanley, Mr. Unmesh Alwani <b>Members:</b> Sonal Dalvi, Ms. Riya Zagade and Ms. Bharati Bhosle
7	Birthday Celebration	Ms Pratiksha Karambe and Mr. Abhishek V

**LIST 4 (A) SFIMAR Faculty / Staff Engagement List and Committees  
Publications\*:**

<b>Sr. No.</b>	<b>Publication Name</b>	<b>Members</b>	<b>Remarks</b>
1	SFIMAR Research Review (SRR)	Dr. Thangavel, <b><u>Dr. Vijay Wagh</u></b> (Coordinator) <b><u>Members:</u></b> Dr. Shalini Sinha, Dr. G. Ramesh, Dr. Smita Jesudasan, Dr. Natika Poddar, Dr. Rajababu ,Dr. Simmi Prasad, Dr. Sandeep, Dr. Abhishek Deokule, Dr Jose, and Ms. Chhaya Salian	Bi - Annual
2	SPANDAN (Students' Research publication)	<b><u>Dr. Vijay Wagh</u></b> , Dr. Sandeep K (Coordinator) <b><u>Members:</u></b> Ms. Jinal Lathia, Ms. Sailee Deshpande and Ms. Chhaya Salian	Annual

**LIST 4 (B) Projects:**

<b>1. <u>Summer Projects for MMS I:</u></b>	<b>2. <u>Winter / Final Project: MMS II:</u></b>
Dr. Rajababu and Mr. Sandeep, Ms. Bharati Bhosle and Mr. Ratheesh Nunes	Dr. Rajababu and Mr. Sandeep, Ms. Selma Baptista and Ms. Sonal Dalvi

**LIST 5 Quality Management- Accreditation Team (ISO, AQAR-NAAC, IQAC, and NBA) \***

<b>1. NBA, IQAC and AQAR-NAAC:</b>
Dr. Smita Jesudasan (Coordinator), <b>Member:-</b> All Faculty Members and Ms. Bloswita Rodrigues, and Ms. Chhaya Salian, Ms. Riya
<b>2. ISO:</b>
Dr. Simmi Prasad (Coordinator), <b>Members:-</b> Dr. Vijay Wagh ,Mr. Unmesh Alwani, Ms. Selma Baptista, Mr. Abhishek Vengurlekar and Placement Advisor – Advisor
<b>3. SFIMAR Support Group for IIC/ ARIIA: (Quarterly Review Meeting) *IIC:</b>
SFIMAR’s members as mentioned above (on Page 1) along with IIC members nominated by SFIMAR (PGDM) and St. Francis Institute of Technology (SFIT)
<b>4. ARIIA / Atal Incubation / CII survey / NIRF and other Inst. Ranking*:</b>
Dr. Smita Jesudasan, Departmental Heads (IT, Maintenance, Placements and Library), Ms. Jinal Lathia, Mr. Unmesh Alwani, Ms. Bloswita Rodrigues, and Ms.Riya

**LIST 6 Faculty & Academic Resources Enrichment Committee**

<b>1. Research</b>
Research Development Committee (RDC): Ms. Rosie Murray (Member Secretary) and All Faculty Members
<b>2. Innovations and Development for Excellence in Academics (IDEA)</b>
Dr. Simmi Prasad(Secretary) and All Faculty Members
<b>3. Mentoring Review Committee</b>
Mr. Paul A (Coordinator), Mentors and Facilitators
<b>4. International Collaboration Core Committee</b>
Dr. Smita Jesudasan (Coordinator), Chairman, Bro. Xavier Munda, Director, Dr. G.Ramesh ,
<b>5. Examination &amp; Attendance Committee:</b>
Chairman, Director, Dr. Natika Poddar, (Coordinator) Dr.Jai Arul Jose Ms. Sanchayita Banerjee, Ms. Jinal Lathia (Secretary) Ms. Bloswita Rodrigues., Mr. Ratheesh Nunes, Mr. Madaswami
<b>6. Faculty Meeting:</b>
Dr. Vijay Wagh
<b>7. Departmental Meetings &amp; Minutes of the Meeting:</b>
Department Heads and Concerned Staff , IT, Library, CMC

**LIST 7 Industry – Institute Partnership Activities\***

It will cover the following endeavors in order to strengthen the overall Teaching - Learning



processat the Institute:

<b>1. Academic Advisory Council (AAC):</b>
Dr. Shalini Sinha (Coordinator) Chairman Dr. Natika Poddar Dr. G, Ramesh Dr. M. G Shirahatti, Dr. Neerav Nagar Dr. Dilip S. Patil Dr. AP Jayaraman Dr. Thomas Mathew Mr. Sharad Bali
<b>2. Governing Council Meeting</b>
Director (Secretary) Rev. Bro. (Dr) Joseph Karimalayil, Rev. Bro. Alphonse Nesamony Rev. Bro. Xavier Munda Rev. Bro. Stany Mittathanical Rev. Bro. M M Mathew Rev. Bro. Benny Paul, Mr. Augustine Kurias, Adv. Shailesh Naidu Mr. Albert D'Souza Dr. Thomas Mathew Dr. G Ramesh Dr. Smita Jesudasan
<b>3. Placement Advisory Council (PAC)</b>
Mr. Sreeraj Nair (Coordinator) Bro. Alphonse Nesamony Bro. Xavier Munda Dr. Shalini Sinha Dr. Sulbha Roarane Dr. G. Ramesh Ms. Navika Pednekar Ms. Elvira Mendonca Ms. Shakuntala Poojary Ms. Sanchayita Banerjee Dr. Vishwanath Malji Mr. Dhvani Mehta Mr. Suyog Keluskar Mr. Jayesh Kirange Ms. Mrinalini Malpedi Ms. Sangeeta Varma Mr. Saurabh Oak Ms. Neha Bajpai
<b>4. Placement Review Committee</b>
Mr. Sreeraj Nair (Coordinator) Bro. Alphonse Nesamony

<p>Bro. Xavier Munda  Dr. Shalini Sinha  Dr. G. Ramesh  Dr. Abhishek Deokhule  Prof. Stanley Santmayor  Ms. Navika Pednekar  Ms. Elvira Mendonca  Ms. Shakuntala Poojary</p>
<p><b>5. College development committee</b></p>
<p>Director (Secretary)  Bro. Xavier Munda,  Dr. G Ramesh  Dr.V.Thangavel  Mr. Dominic D'Souza  Dr. Sincy George  Dr. Smita Jesudasan  Ms. Tillothama Vaidya</p>
<p><b>6. Consultancy Committee</b></p>
<p>Dr. Vijay Wagh, Dr. Raja Babu , Ms. Rosie Murray ( Coordinator)  Director,  Dr. G. Ramesh  Dr. Natika Poddar,  Dr. Viswanath,  Dr. Sandeep</p>
<p><b>7. Branding &amp; Promotion Committee</b></p>
<p>Ms. Jinal L (Co-Ordinator)  Director  Dr. Jai Arul Jose  Dr. Abhishek Deokule  Ms.Sanchayita Banerjee  Ms. Pratiksha Karambe  Mr.Abhishek Vengurlekar  <u>Ms.Martina,</u>  <u>Ms. Vrinda</u>  <u>Mr.Danny</u></p>
<p><b>8. DLLE Activities in association with University of Mumbai's Department of Lifelong Learning and Extension (DLLE):</b></p>
<p>Dr. Natika Poddar ( Coordinator)  Mr, Paul Alukal  Mr, Pravin Kamble  Ms.Jinal Lathia</p>
<p><b>9. SFIMAR ALUMNI ASSOCIATION (SAA):</b></p>
<p>Mr. Sreeraj Nair ( Coordinator)  Bro. Alphonse Nesamony  Bro. Xavier Munda  Dr. Shalini Sinha  Dr. Sulbha Raorane  Dr. G. Ramesh  Dr. Natika Poddar  Mr. B. V. Abraham</p>

<p>Mr. Hardik Shah  Mr.Saurabh Oak  Mr. Allwyn Arokiadas  Mr. Abhijit Khatav  Mr. Vaibhav shah  Mr. Sagar Mehta</p>
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**LIST 8: Campus Development and Monitoring Committees**

<b>1. Tree Plantation and Maintenance Committee (Faculty/Staff/Students)</b>
Bro. Xavier Munda - Registrar, Ms. Selma Baptista, Ms. Sailee Deshpande, Mr. Zeeshan Haider, Ms. Sabina Rodrigues, Mr. Anthony Fernandes and Student Representative Sandra Vattoly, Shirley Kolamkannie, Rosin Vincent, Rohon Noronha Harshada Sahu, Charmaine Dias, KEDAR KADAM, SAHIL DALVI, PARUL SINGH ALANKAR BHOSLE, AKSHAY KADU
<b>2. Canteen Monitoring Committee</b>
Dr. Smita Jesudasan, Mr. Abhishek Vengurlekar (Coordinator), <b>Members:</b> Bro. Xavier Munda - Registrar, Dr. Sandeep, Ms. Navika Pednekar ,Mr. Anthony Fernandes , Mr. B.V. Abraham, and Student Representatives
<b>3. Campus Cleanliness and Hygiene Committee*</b>
Mr. Anthony Fernandes (Coordinator), <b>Members:-</b> Ms.Sanchayita Banerjee, Ms. Sailee Deshpande, Mr. Sreeraj Nair, Mr. B. V Abraham, Mr. Pravin Khot, Student Representative- <u>Flavia Peter Rodrigues, Albin Israel Tete</u>
<b>4. Anti-Ragging Committee</b>
Director, Sudhakar Kudalkar- Senior Inspector, Boniface D'Souza- Media Representative, Ms. Thillothama Vaidya- NGO Representative, <u>Chandrakant Tank- Parent Representative, Nigel Ray Dsouza- Student Representative</u>
<b>5. Anti-Ragging Squad</b>
Registrar, Dr. Jai Arul Jose , Ms. Sailee Deshpande and Mr. Anthony Fernandes
<b>6. CWDC</b>
Dr. Simmi Prasad ( <b>Co-ordinator</b> ) <b>Members:-</b> Bro. Xavier Munda, Director, Dr. G. Ramesh, Placement Officer, Ms. Selma Baptista, <u>Ms. Deltina Dabre – NGO Representative, Deepali Sunil Yadav</u>
<b>7. Internal Complaints Committee</b>
Dr. Smita Jesudasan, Dr. Simmi Prasad, Placement Ofiicer, Ms. Sailee Deshpande, Rutuja Vinod Dhulap , Bijin John Palackattethu
<b>8. Grievance Redressal Committee (Staff/ Students)*:</b>
Director, Dr. G. Ramesh, Dr. Natika Poddar, Ms. Sanchayita Banerjee, Student:- Terista Andrew Correia
<b>9. Grievance Redressal Committee (Faculty/Staff)</b>
Director, Dr. G. Ramesh, DTE Representative,- Dr. Natika Poddar
<b>10. Online Grievance Redressal System:</b>
Director, Dr. G. Ramesh, Dr. Simmi Prasad and CC In charge
<b>11. Student Development Committee:</b>
Ms. Sanchayita Banerjee, Mr. Sreeraj Nair, Ms. Bloswita Rodrigues and Student Representative- Divya Panchal, Joel Pereira, Harissa Tuscano,

## **LIST 9- OTHERS**

<b>1. Staff Picnic</b>
Mr. Paul Alukal Ms. Pratiksha Karambe and Ms. Sailee Deshpande
<b>2. Inter Collegiate Student Competitions Coordinator</b>
Ms. Jinal Lathia, Mr. Stanley, Mr. Unmesh Alwani
<b>3. Facilitators for the academic year 2023-24</b>
<ul style="list-style-type: none"><li>• MMS-1 Div.: A - Prof. Rosie Murray</li><li>• MMS-1 Div.: B - Ms. Jinal Lathia</li><li>• MMS-1 Div.: C - Mr. Unmesh Alwani</li><li>• MMS-II Specialization*: Finance – Dr. Smita Jesudasan and Dr. Natika Poddar</li><li>• MMS-II Specialization*: Marketing - Dr. Simmi Prasad</li><li>• MMS-II Specialization*: HR- Mr. Paul Alukal</li><li>• MMS-II IT *: Dr. Jai Arul Jose and</li><li>• MMS-II OPS*: Dr. Sandip Kudtarkar</li></ul>
<b>4. Academic Coordinator</b>
Ms. Sanchayita Banerjee
<b>5. University Examination</b>
Director, Dr. Natika Poddar, IT- Coordinator -Dr. Jai Arul Jose, University Examination Staff representative Ms. Sailee Deshpande

## **LIST 10- Other Regular Important Institute Activities\***

<b>1. Institute Website (updating and monitoring):</b> Dr. Jose, Ms. Dr. G. Ramesh, Ms. Rosie Murray, Mr. Paul,
<b>2. Membership and Association with Professional Bodies (Follow-up and activities monitoring):</b> Dr. Smita Jesudasan Dr. Thangavel
<b>3. Social Media Team: Dr. Abhishek Deokule</b> (Coordinator), Ms. Pratiksha Karambe, Dr. Arul Jose <b>Members:</b> Mr. Haidar and Ms. Bloswita Rodrigues , Ms. Martina (Student MMS Sem 1), Ms. Vrinda (Student - MMS Sem 1), Mr. Danny (Student MMS Sem 1),

## **LIST 11- Institute Support Team and Committees\***

<b>1. General Hospitality &amp; Logistics Team:</b>
Mr. Abhishek Vengurlekar, Mr. B.V. Abraham, Ms. Bloswita Rodrigues, Mr. Subhash Karas, Mr. Anthony Fernandes, Ms. Sonal Dalvi, Ms. Riya
<b>2. Internal Finance Committee:</b>
Director, Chairman, Registrar, Mr. B.V. Abraham, Ms. Sabina Rodrigues, Ms. Bloswita Rodrigues and Ms. Sally SFIT- Consultant
<b>3. Technical Support-</b>
All events: CC Incharge and IT Team, Mr. Anthony Fernandes, and Mr. Madaswami
<b>4. Events material Support and Food Committee:</b>
Bro, Xavier Munda, Mr. Anthony Fernandes, Mr. Abhishek Vengurlekar, Mr. B.V. Abraham, Mr. Ratheesh Nunes, Mr. Madaswami and Mr. Subhash Karas.
<b>5. Dspace Repository-</b>
From each program and department one person is to be entrusted with this responsibility – Department Heads and Library team, Mr. Unmesh Alwani ( academics) Ms. Pratiksha Karambe.
<b>6. Institute's Fee Waiver/ Concession/ Scholarship Committee-</b>
Director, Registrar and Chairman, Academic Coordinator, Programme Associate, MS. Pratiksha Karambe (Secretary), BV Abraham,

**Note:-**

- 1. IT Institute Level Meeting 4 times in a year**
- 2. Library (LIRC) Institute Level Meeting twice in a year**
3. Research Review Publications: Twice a Year
4. Every faculty member needs to publish at least one paper in "SFIMAR RESEARCH REVIEW" in a year.

Dr. Shalini Sinha  
Director

Bro. Alphonse Nesamony  
Chairman