



St. Francis Institute of Management and Research

Minutes of IQAC Meeting

Date: 23 June 2017

Time: 10.30 am

Venue: MDP Room, First Floor, SFIMAR Campus.

The Agenda:

1. Periodic updates on:
 - Curricular Aspects
 - Teaching- Learning and Evaluation
 - Research, Consultancy and Extension
 - Infrastructure and Learning Resources
 - Student Support and Progression
 - Governance, Leadership and Management
 - Innovations and Best Practices
 - Customer feedback
2. Discussion on improvement strategies for academic and non-academic activities to achieve SFIMAR's Vision and Mission.

IQAC Steering Committee Members- 2016-2017

Sr. No.	Category	Members
1	Chairperson	Dr S.S. Mohanty, Director SFIMAR - Present
2	Administrative Officers	Mr Louis Vaz- Administrator - Present Ms Sangeeta Varma- CMC Manager - Present
3	Faculty & Staff Members	Dr G. Ramesh- MMS- Program Head - Present Dr. Sulbha Raorane- PGDM Program Head- Absent Dr. Natika Poddar- PartTime Program Head- Absent Mr Vaibhav Kulkarni- NAAC Steering Committee Member -Absent

		Ms Sanchayita Banerjee- NAAC Steering Committee Member - Present Mr Pushkar Parulekar - NAAC Steering Committee Member - Present Mr Jackson John- NAAC Steering Committee Member - Present Ms Papinder Kaur Nagi – SFIMAR Librarian - Present Ms Vasudha Rao – Sr. Faculty, IT Dept. - Present Mr Prakash Lalwani – Incharge IT Dept.- absent
4	Members from Management	Bro. Alphonse Nesamony, Chairman, SFIMAR- present
5	Two Nominees from local society, students and alumni	Bro. Mathew Thekkemury- absent Bro. K.C. Joseph- Registrar, SFIMAR Absent Mr Sandesh Dhawale- Alumni Representative – Absent Mr Anand Vayda - Alumni Representative -- Present Mr Aditya Warang- Student Representative MMS-II Mkt - Present Ms Stephina Thomas- Student Representative MMS-II FIN - Present Ms Pamela D’Souza- Parent Representative - Present Ms Mercy D’Sa- Parent Representative - Present
6	Two nominees from employers/ industrialists/stakeholders	Mr Ashok Patil, Corporate Representative Absent Ms Bloswita Rodrigues- Accounts Officer, SFIMAR - Present
7	IQAC coordinator	Ms. Vaishali Kulkarni - Present

The Major points discussed during the IQAC Meeting were as follows:

IQAC coordinator Ms Vaishali Kulkarni briefed about the Customer feedback for AY 2016-2017. All the feedbacks have been collected and analyzed. Action taken report is prepared for future improvement.

IQAC coordinator mentioned that the Institute has prepared a plan for 2017-18 as:

- NBA Accreditation

- Consultancy
- Enhanced Institute visibility
- Collaboration with corporate and educational institutes at the National and International level
- Implementation of access card/biometric to monitor the footfalls of the users.
- Web OPAC on open access through SFIMAR library website
- International Library Consortium Membership
- Implementation of Swayam – MOOC

Director Dr S S Mohanty stated that SFIMAR is planning to improve its institute interaction initiatives and requested all the IQAC members to give their suggestions for the same as:

- Making students industry-ready through industry-required training and industry-based practical assignments.
- Encouraging Industrial Research & Consultancy.
- Summer and Winter Projects.
- Organizing Workshops, conferences, seminars with joint participation of the faculty and the industries.
- Participation of experts from industry in curriculum development, guest lectures, eminent speaker series.
- Arranging visits of students and staff members to various industries.
- Professional consultancy by the faculty to industries.
- Live projects.
- The Replication model.
- Guest lectures and the Eminent Speakers Series.

IQAC coordinator stated that the Institute had the following plan for 2016-17 and the achievement status:

- Incubation centre implementation: Achieved
- Consultancy activities initiation: Achieved
- Infrastructural development (Physical infrastructure & Computer lab): Achieved
- NBA process Initiation: Achieved
- Training & Development of staff and faculty members: Achieved

Director mentioned that all the departments have prepared their resp. departmental objectives for the AY 2017-28 with an action plan. Also, all the procedures are updated with the risk and opportunity registers.

Bro. Alphonse Nesamony extended his appreciation to all the IQAC committee members for contributing their valuable insights during IQAC meetings of AY 2016-17. He also requested the nominated members to contribute their suggestions for the AY 2017-18.

Minutes Prepared by: Prof. Vaishali Kulkarni- IQAC coordinator



Approved by: Dr S S Mohanty - Director

Director

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