



# St. Francis Institute of Management and Research

## Minutes of IQAC Meeting

**Date: 20 January 2018**

**Time: 11.00 a.m.**

**Venue: MDP Room, First Floor, SFIMAR Campus.**

### **The Agenda :**

**1. Periodic updates on :**

- Curricular Aspects
- Teaching- Learning and Evaluation
- Research, Consultancy and Extension
- Infrastructure and Learning Resources
- Student Support and Progression
- Governance, Leadership and Management
- Innovations and Best Practices
- Customer feedback

**2. Discussion on improvement strategies for academic and non-academic activities to achieve SFIMAR's Vision and Mission.**

### **IQAC Steering Committee Members- 2017-2018**

**Chairperson:** Dr S.S. Mohanty, Director SFIMAR

**Administrative Officers:** Mr Louis Vaz- Administrator, Ms Sangeeta Varma- CMC Manager

**Faculty & Staff Members:**

- Dr G. Ramesh- MMS- Program Head
- Dr. Sulbha Raorane- PGDM Program Head
- Dr. Natika Poddar- PartTime Program Head
- Mr Vaibhav Kulkarni- NAAC Steering Committee Member
- Ms Sanchayita Banerjee- NAAC Steering Committee Member
- Mr Pushkar Parulekar - NAAC Steering Committee Member
- Mr Jackson John- NAAC Steering Committee Member
- Ms. Papinder kaur Nagi – SFIMAR Librarian

- Mr Prakash Lalwani – Incharge IT Dept.

**Members from Management:** Bro. Alphonse Nesamony, Chairman, SFIMAR

**Nominees from local society, students and alumni:**

- Bro. Mathew Thekkemury- Asst. Superior General CMSF
- Bro. Xavier Munda- Registrar, SFIMAR
- Ms Marissa M. Fernandes - Alumni Representative
- Mr. Engelbert Gonsalves -- Alumni Representative
- Mr Vaibhav Shah - -- Alumni Representative
- Ms. – Ela Gopal – Student Representative
- Mr. . – Jubin Desai - Student Representative
- Ms. Perpetual Fernandes-
- Ms Benedicta Mendonca
- Ms Stella Rodrigues - parent Representative
- Ms Mala De- parent Representative
- **Two nominees from employers/ industrialists/stakeholders**
- Mr Ashok Patil, Corporate Representative
- Ms Blowitz Rodrigues- Accounts Officer, SFIMAR

**IQAC Coordinator:** Ms Vaishali Kulkarni

The IQAC coordinator presented the departmental updates in terms of the new initiatives taken during AY 2017-18. Major points for discussions were:

Director Dr S S Mohanty mentioned that faculty members are encouraged to adopt innovative pedagogy for the ongoing semester. He also mentioned that innovative pedagogies are regularly discussed in IDEA meeting. The suggestions are taken from all the faculty members on how to improvise the teaching-learning style. Director also mentioned that promotional activities are started for the next Academic year admission process.

Ms Sanchayita Banerjee, Coordinator for extra and co-curricular activities mentioned that SFIMAR has developed a procedure under ISO 9001-2015 for extra and co-curricular activities to streamline the activities.

She also stated that SFIMAR students won many prizes in an intercollegiate competition like:

- Business Strategy Simulation event held by IIM, SHILLONG (2017)
- Smart City Smart Idea, Business Plan, Organized by Vivekanand Institute Of Management And Research (Jan 2018)
- Strategy Simulation event held by IIM, SHILLONG (2017)
- Smart City Smart Idea, Business Plan, Organized by Vivek2<sup>nd</sup> prize in Business Strategy Simulation event held by IIM, SHILLONG (2017)
- Think with the box, Thakur institute of management and research and many more.

ISR club faculty coordinator, Dr G Ramesh mentioned that to inculcate social values among students, the Institute organized a blood donation camp in association with Borivali blood bank.

Also ISR Club -Abhimaan organized:

- Awareness on Segregation Of Dry And Wet Waste
- Datri Stem Cell Research Initiative
- Walkathon : (Organ Donation Campaign)

Director Dr S S Mohanty stated that SFIMAR continuously encourages its faculty members to attend and conduct FDP and MDP for knowledge up-gradation. SFIMAR conducted the following FDP and MDP programmes as follows:

- FDP /SDP on Regression Analysis by Dr Gordhan Saini-TISS
- FDP/SDP on Factor Analysis by Dr G. Ramesh-SFIMAR
- FDP by Dr Thomas Mathew, Ex-Director and Gov. Council Member SFIMAR

He also mentioned that the SFIMAR mentoring process has been strengthened to facilitate effective students- faculty interaction.

IQAC Coordinator, Ms Vaishali Kulkarni mentioned that SFIMAR implemented a Research procedure to monitor research activities. She also mentioned that based on the discussion conducted in the Faculty meeting and as per AICTE requirement, SFIMAR has developed a smart classroom with the smart projector in classroom no 203.

Bro Alphonse Nesamony stated that SFIMAR has taken the following initiatives as follows:

- 3 Year affiliation for Part-time Programme to the University of Mumbai.

- Subscription of National & International Journals
- Membership of CII (Confederation of Indian Industry)
- Budding Entrepreneurship award by Alumni
- The Campus has fixed new six LED floodlights for the SFIMAR campus (C/po/18.19.03)
- Installed Shredder machine with 7.5HP for food waste and garden waste for compost plant (A-PO/17-24)
- Monitoring of Library usage using ERP from Sep 2017

Mr Ashok Patil mentioned that students did their summer projects in a very structured way. He suggested that students should undertake live projects to learn practical approach over theory. Jubin Desai, student representative mentioned that SFIMAR has provided an effective mentoring system, due to which students can freely interact with the allotted member and discuss career issues and get the solution on how to solve them.

Mr Vaibhav shah, Alumni stated that MS EXCEL training is very important for management students. He stated that SFIMAR has allowed its alumni to conduct workshop and classes for students regularly.

Director mentioned that SFIMAR faculty members have published and presented more than 15 research papers in reputed research journals. He also mentioned that six faculty members are currently pursuing PhD from reputed universities.

CMC in charge Ms Sangeeta Varma stated that placements activities are in progress. Students are benefitted because of the structured and planned training program.

**IQAC Meeting Minutes prepared by: Vaishali Kulkarni - IQAC coordinator**

**Approved by: Dr S. S. Mohanty - Director**

*Director*

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