



St. Francis Institute of Management and Research

IQAC Meeting Minutes

Date: 26 August 2018

Time: 10.30 am

Venue: MDP Room, First Floor, SFIMAR Campus.

The Agenda:

1. Periodic updates on:
 - Curricular Aspects
 - Teaching- Learning and Evaluation
 - Research, Consultancy and Extension
 - Infrastructure and Learning Resources
 - Student Support and Progression
 - Governance, Leadership and Management
 - Innovations and Best Practices
 - Customer feedback
2. Discussion on improvement strategies for academic and non-academic activities to achieve SFIMAR's Vision and Mission.

Serial No.	Category	Name of the participant	Present/Absent
1	Chairperson	Dr S S Mohanty, Director SFIMAR	Present
2	IQAC Coordinator	Dr. Ms. Vaishali Kulkarni	Present
3	Administrative Officers/executives	Ms Blowsita Rodrigues	Present
4		Mr Nilesh M.	Present
5		Mr Sabu V.	Absent
		Mr Stephen Moras	Present

6	Members from the Management	Bro. Alphonse Nesamony, Chairman SFIMAR	Present
7		Bro. Xavier Munda- Registrar SFIMAR	Present
8		Bro. Mathew Thekkemury- Asst. Superior General, CMSF	Absent
9	Teachers/Dept. Heads	Dr G. Ramesh	Present
10		Dr Sulbha Raorane	Present
11		Dr Natika Poddar	Present
12		Ms. Sanchayita Banerjee	Present
13		Mr Pushkar Parulekar	Absent
14		Mr Jackson John	Present
15		Ms Sangeeta Varma- CMC Incharge	Present
16		Ms Papinder Kaur- Librarian	Present
17		Mr Prakash Lalwani, -IT Incharge	Present
18	Nominees from local society	Ms Reena George	Present
19		Ms Mabel R. Serrao	Present
20		Mr Raghavendra Rao	Present
21		Ms Nayna K. Gimonkar	Present
22	Nominees from employers/ Industrialists/ Stakeholders	Mr Arpit Agrawal Director - Play Home Edutainment Pvt. Ltd.	Present
23		Mr. Vilas Kulkarni, GM HR & IR at Arkema	Present
24	External experts	Ms Bhuvaneshwari V.	Present

		Freelance Trainer, Instructor & Facilitator for ■ English Language ■ Soft Skills ■ Business Communication	
25		Mr Abhishek Salecha, Co-Founder Forevision	Present
26	Alumni Members	Ms Sheril D'Souza Freelance Trainer	Present
27		Ms Priyanka Chauhan	Present
28		Mr Ritesh Gulrajani	Present
29		Mr Dilpesh Jain	Absent
30	Student Members	Devavrat Ghag- MMS A I	Present
31		Vinisha Lobo – MMS B I	Present
32		Akanksha Shetye – PGDM I	Present

The Major points discussed during the IQAC Meeting were as follows:

Curricular Aspects:

Director Dr S S Mohanty welcomed all IQAC committee members. He mentioned that the AY 2018-2019 admission process is over. He also stated that academic and departmental calendars are ready and activities are planned according to the academic and departmental calendar. He mentioned that in the AY 2018-19 the main focus would be on increasing the number of certifications for students which would help students to develop their managerial and technical knowledge and help in placements.

Teaching- Learning and Evaluation;

MMS, PGDM and Part-time program heads mentioned that in the AY 2018-19 programmes have decided to use simulation and project-based pedagogical approach in teaching-learning. Suggestions were invited from the committee members in the area of innovative pedagogical

approach. Mr Vilas Kulkarni suggested that Flexi hours projects would help students to gain practical knowledge.

Research, Consultancy and Extension

Chairman Bro Alphonse Nesamony mentioned that faculty members are encouraged to write research papers in reputed research journals. He stated that faculties should take up research assignments in tie-up with corporate or other tier one institutes. SFIMAR's extension centre DLLE planning to conduct a health workshop with Wockhardt's Hospital. Director Dr S S Mohanty mentioned that SFIMAR is in process of acquiring consultancy from NTPC.

Infrastructure and Learning Resources

Chairman Bro Alphonse Nesamony mentioned that the infrastructural development activities have been designed based on the budget prepared by all the departments. He also mentioned that in the year 2018-19 IT infrastructure to be improved in terms of internet lease line.

The library in-charge Ms Papinder Nagi mentioned that in the AY 2018-19, the library is planning to use anti-plagiarism software for summer as well as winter projects of the students. She also mentioned that D space knowledge repository data updating is in process. Students and faculty members can access relevant data from SFIMAR Dspace KMS.

Student Support and Progression:

CMC in charge mentioned that the centralized training calendar is prepared for students. Training programmes related to managerial, communication and technical skills are identified based on feedback received from the corporate, faculty members and alumni members.

Customer feedback

IQAC Coordinator mentioned that a total of 15 types of feedbacks are conducted and well analyzed. Also, action taken report is prepared and discussed with the management for further improvement.

General Comments:

Alumni members Mr Ritesh Gulrajani, Priyanka Chauhan, Ms Sheryl Dsouza and Mr Dipesh Jain mentioned that the Alumni Connect programme should be organized for first-year students also so that at the early stage of their academics and placement they would get corporate inputs and could improve on the weak areas.

Prepared by: Vaishali Kulkarni –IQAC Coordinator


Approved by: Dr S S Mohanty - Director
Director

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