



St. Francis Institute of Management and Research

IQAC Meeting Minutes

Date: 19 January 2019

Time: 10.30 am

Venue: MDP Room, First Floor, SFIMAR Campus.

The Agenda:

1. Periodic updates on:
 - Curricular Aspects
 - Teaching- Learning and Evaluation
 - Research, Consultancy and Extension
 - Infrastructure and Learning Resources
 - Student Support and Progression
 - Governance, Leadership and Management
 - Innovations and Best Practices
 - Customer feedback
2. Discussion on improvement strategies for academic and non-academic activities to achieve SFIMAR's Vision and Mission.

Serial No.	Category	Name of the participant	Present/Absent
1	Chairperson	Dr G Ramesh, I/C Director SFIMAR	Present
2	IQAC Coordinator	Dr. Ms. Vaishali Kulkarni	Present
3	Administrative Officers/executives	Ms Bloswita Rodrigues	Present
4		Mr Nilesh M.	Present
5		Mr Sabu V.	Present
		Mr Stephen Moras	Present

6	Members from the Management	Bro. Alphonse Nesamony, Chairman SFIMAR	Present
7		Bro. Xavier Munda- Registrar SFIMAR	Present
8		Bro. Mathew Thekkemury- Asst. Superior General, CMSF	Present
9	Teachers/Dept. Heads	Dr G. Ramesh	Present
10		Dr Sulbha Raorane	Present
11		Dr Natika Poddar	Present
12		Ms. Sanchayita Banerjee	Present
13		Mr Pushkar Parulekar	Present
14		Mr Jackson John	Present
15		Ms Sangeeta Varma- CMC Incharge	Present
16		Ms Papinder Kaur- Librarian	Present
17		Mr Prakash Lalwani, -IT Incharge	Present
18	Nominees from local society	Ms Reena George	Present
19		Ms Mabel R. Serrao	Present
20		Mr Raghavendra Rao	Present
21		Ms Nayna K. Gimonkar	Present
22	Nominees from employers/ Industrialists/ Stakeholders	Mr Arpit Agrawal Director - Play Home Edutainment Pvt. Ltd.	Present
23		Mr. Vilas Kulkarni, GM HR & IR at Arkema	Absent
24	External experts	Ms Bhuvaneshwari V.	Present

		Freelance Trainer, Instructor & Facilitator for ■ English Language ■ Soft Skills ■ Business Communication	
25		Mr Abhishek Salecha, Co-Founder Forevision	Present
26	Alumni Members	Ms Sheril D'Souza Freelance Trainer	Absent
27		Ms Priyanka Chauhan	Present
28		Mr Ritesh Gulrajani	Present
29		Mr Dilpesh Jain	Present
30	Student Members	Devavrat Ghag- MMS A I	Present
31		Vinisha Lobo – MMS B I	Present
32		Akanksha Shetye – PGDM I	Present

The Major points discussed during the IQAC Meeting were as follows:

The program heads presented the departmental updates in terms of the new initiatives taken during AY 2018-19 in the area of teaching-learning and examination policies.

IQAC coordinator informed that ISO 9001-2015 IQA-I 2018-19 was completed. The MRM for the same had conducted and an action plan has been prepared for the gaps identified during the audit.

Bro. Alphonse Nesamony appreciated the efforts of the placement department in implementing the centralized training programme SSDP. Ms Priranka Chauhan expressed her willingness towards arranging more mock interview sessions for the students. Also, she said she would like to conduct some sessions on personality development for first as well as second-year students.

IQAC Coordinator briefed that the Institutional objectives and departmental objectives have been monitored and gaps have identifies. The action plan preparation to pave the identified gaps is in process.

Ms Sangeeta Varma mentioned that the CMC department has received corporate feedback for summer placements. The feedback was analyzed and presented in the IQAC meeting. Student representatives shared their experience with the summer internship.

Chairman, Bro Alphonse Nesamony congratulated SFIMAR faculty and staff for bagging BCCI Office safety awards for the year 2019.

I/C Director mentioned that to develop competency level of faculty and staff members following FDP/SDP/ MDP were arranged.

- FDP on Data Data Analysis Using R' Programming and ATLAS ti.Data Analysis
- SDP on Ms-Access by Prof. Satyendra Kalia
- MDP by Dr G. Ramesh, SFIMAR on Market Simulation

Chairman Bro Alphonse Nesamony mentioned that to improve industry-institute interaction and interaction with professional bodies, SFIMAR has signed MOUs with:

- Signed MOU with TISS
- Signed MOU with IDF
- MOU with Binary University –Malaysia
- MOU with Ottawa university
- Non -monetary tie-up with us for sharing the internships & job opportunities with SFIMAR

1. Internshala
2. Intertheory
3. Bejobbed Incorporation Pvt Ltd
4. Swadhi Solutions
5. Opportune Technologies SS&C Globe Op
6. Engaging minds 99
7. Ace Performance consultants

SFIMAR IT in-charge mentioned that SFIMAR is planning to increase its internet bandwidth from 62 MBPS to 100 MBPS to facilitate its stakeholders with better internet speed.

MMS program Head Dr G. Ramesh mentioned that SFIMAR has introduced many certification courses for the students in the areas of technology, communication, leadership etc. The certification programmes are planned and implementation is in process.

CMC in charge, Ms Sangeeta Varma mentioned that the placement processed is started and placement is in process. She also communicated that the Alumni Connect programme: Interaction with SFIMAR alumni was organized in the month of OCT 2018 by conducting workshops, lectures, interactions etc. with the alumni. MMS and PGDM students gave very positive feedback about the programme.

The IQAC Coordinator mentioned that to increase industry-institute interaction, SFIMAR organized national and international industrial visits for MMS, PGDM and Part-time programme. Mr Ritesh Gulrajani, SFIMAR Alumni mentioned that students should focus more on the analytical aspect of finance. Mr Dipesh Jain – SFIMAR Alumni mentioned that he is interested in conducting a workshop for finance students on corporate expectations in the finance sector.

Mr Arpit Agrawal mentioned that entrepreneurship development subject should be mentioned in the PGDM syllabus. Also, he mentioned that entrepreneurship projects should be taken up by students to learn the practical aspects of entrepreneurship.

Prepared by: Vaishali Kulkarni -IQAC Coordinator

Approved by:  Dr G Ramesh – I/C Director

