



**St. Francis Institute of Management and Research
(SFIMAR)**

Minutes of IQAC Meeting

Date: 09 July 2021

Time: 11.00 am

Venue: MDP Room, First Floor, SFIMAR Campus.

The Agenda:

1. Institute Development Plan (Strategic Plan)

Members present:

1. Br. Alphonse Nesamony
2. Dr. D. Henry
3. Dr. G. Ramesh
4. Dr. Sulbha Raorane
5. Dr. Natika Poddar
6. Dr. Smita Jesudasan
7. Ms. Vasudha Rao
8. Ms. Sanchayita Banerjee
9. Mr. Jackson John
10. Ms. Papinder Nagi
11. Mr. Prakash Lalwani
12. Ms. Sangeeta Varma
13. Dr. Sasmita Singh
14. Dr. Ritesh Kumar

Discussion:

The meeting commenced with the Peace prayer led by Bro. Alphonse Nesamony, Chairman – SFIMAR.



Dr. Henry Babu, Director – SFIMAR, welcomed the members to the IQAC meeting

Dr. Smita Jesudasan – IQAC Coordinator, mentioned that the meeting was organized to discuss the Institute Development Plan.

Dr. D. Henry Babu briefed in the meeting, the strategic initiatives of SFIMAR listed below –

1. E-governance and Streamlining of Administrative Process
2. Improvement in current curricula's pedagogy, students' overall development, improvement in the students' performance and placement standards.
3. Faculty development and academic enhancement activities.
4. Quality Standards, Accreditation and Autonomy
5. Promotional and Branding Strategy
6. New Programme Initiatives
7. Key Strategic Priority Areas
8. Franciscan University

Ms. Vasudha Rao – Deputy IQAC Coordinator, stated that initiatives 1 to 7 are short-term, and the 8th initiative is long-term.

Dr. G. Ramesh discussed the status of the Strategic Initiatives. He remarked that the status of the Strategic Initiatives can be classified as 'In-practice,' 'Emerging,' and 'In-pipeline.'

The members of the IQAC team then discussed the status of all eight Strategic Initiatives.

E-Governance and Streamlining of Administrative Process

Ms. Vasudha Rao stated that Instant access to Strategic & Departmental Data, Website Upgradation and Redesigning, Online Feedback systems are in practice. Mr. Prakash Lalwani stated that the initiatives - Institutional Activity Planning, Weekly Planner, The Student Information System (SIS) are emerging. Ms. Sangeeta Varma stated that the initiative - Software Application for recording the minutes of meetings is in the pipeline.



Improvement in Current Curricula's Pedagogy, Students' Overall Development, Improvement in the Students' Performance and Placement Standards

Dr. G. Ramesh stated that the initiatives - Group Discussion, Viva, Case Studies, Role Plays, Management Games, Project Based Learning, Outbound Training, Field Visits, Industrial Visits, Workshops and Certification Programmes, Mentoring and Counselling, Guest Lectures, Speaker Series, NPTEL Courses, MOOC's, Live Projects and Student Skill Development Programmes are in practice.

Faculty Development and Academic Enhancement Activities

Ms. Sanchayita Banerjee stated that the initiatives - Faculty Autonomy in Curricula and Teaching Methodology, FDP, SDP, MDP Programmes and Entrepreneurship, Business Incubation Zone ("SFIMAREbiz") and Consultancy are in practice. Dr. Natika Poddar stated that the initiatives - High Impact Research, Institutional Service and Community Outreach and Continuing Education Programmes (CEP), and Self-Directed Learning Initiatives for upskilling Faculty and Staff are emerging.

Quality Standards, Accreditation and Autonomy

Dr. Smita Jesudasan stated that NAAC Accreditation Cycle 2, NBA Accreditation and Autonomy are emerging. Ms. Vasudha Rao stated that the initiative of ISO 9001:2015 QMS is in practice.

Promotional and Branding Strategy

Mr. Jackson John stated that the initiatives - Branding and Promotion through Traditional and Social Media, Competitions, Institute's Social Responsibility, Accreditation, Internationalization and Collaborations are in practice. Bro. Alphonse Nesamony stated that the initiative of Perception Rating is emerging.

New Programme Initiatives

Dr. G. Ramesh stated that the initiatives – Ph.D. programme and Study Abroad Programme are in practice. Dr. Sulbha Raorane added that the initiatives of Sectoral Specialization - PGDM Programme is also in practice. Bro. Alphonse Nesamony stated that the initiative of Introduction of Programmes in Emerging Areas is in the pipeline.



Key Strategic Priority Areas

Ms. Papinder Kaur Nagi stated that the initiatives - National and International Collaborations and Creating Sustainable Value are emerging. She also added that the initiative of Knowledge Management is in practice.

Franciscan University

Bro. Alphonse Nesamony stated that the initiative of Franciscan University is in the pipeline.

Dr. Henry Babu informed the team members to discuss the initiatives that are in the pipeline.

Mr. Prakash Lalwani stated that since the meetings were conducted online through Zoom/MS Teams, the recordings were made available to the coordinator for documentation. The members present had a consensus that specialized programmes can be conducted in Infrastructure and Real Estate Management, E-Commerce and Retail Management, Investment and Wealth Management and Rural Management. Bro. Alphonse Nesamony suggested that once SFIMAR has attained Autonomy status, it will pave the way for Franciscan University.

Dr. Smita Jesudasan proposed the vote of thanks.



Minutes Prepared by: Dr. Smita Jesudasan - IQAC Coordinator



Approved by: Dr. D Henry Babu - Director

Director

St. Francis Institute of Management & Research
Mount Poincur, S. V. P. Road,
Borivali (W), Mumbai - 400 103.

